

**Illowa Intergroup Business Meeting Minutes  
December 3, 2018**

The meeting was called to order at 6:00 pm by Erica S.

**ATTENDANCE:**

**Groups Present:** Bettendorf, Big Book Study, Camden Serenity, Courage To Change, DeWitt Group, Henry County, New Beginnings, Sisters in Sobriety, Three Legacies, West End

**Officers and Chairs Present:** Chair- Erica S., Co-Chair- Dana B., Newsletter- Al B., Office Manager- Lisa W., Secretary- Monique M., Treasurer- Katie R., District 9 Liaison- Park P., District 90 Liaison- Randy C.

**District 90 Liaison:** Hello Everyone, there are still a few positions open, Alt. DCM, Treasurer, Corrections, Accessibilities, and Grapevine. Still pretty low attendance. Craig is still temporarily handling Corrections and always looking for more volunteers. Jon, temporary Treasurer, is still working on switching Banks and getting Richard set up to sign checks. The Business Meeting s did get moved to the First Southern Baptist Church 305 1st St., Colona, IL 61241. Still trying to encourage people to get involved with service work at the District Level.

That's all I have until next month. In Love and Service Randy C.

**Office Manager's Report:** Hello from Intergroup,

Things are going well at the office. Don't forget that Intergroup is a great place to do some holiday shopping! Need a gift for a sponsor, friend or sponsee? Stop by and see what we have.

Thanks once again to some amazing volunteers who are covering the office in my absence this month when I am on vacation. I really appreciate it.

If you are planning to come to the office in stormy weather, please call ahead to see if we are open. My volunteers and I can't always get out when we get large amounts of snow.

Call counts for November were 6 12-step, 62 information, 1 Alanon and 54 visitors. Please contact me at the office if you are interested in being on our 12-step list or phone rotation or filling in occasionally in the office.

In love and service, Lisa W.

**Treasurer's Report:** Income was \$3673.64 with the breakdown as follows: Contributions \$1952.50, Sales \$1700.10, Sales other vendor \$0.00, Other types of Income \$20.00, Prudent Reserve Interest \$1.04

Expenses totaled \$3737.20, with the following breakdown: General expenses \$1666.61, Literature \$2070.59

Total Income minus expense= -\$63.56 for the month

Checking \$4030.40  
Savings (Prudent Reserve) \$2537.41  
Totals \$6567.81

In love and service, Katie R.

**Webmaster Report:** Hello Everyone, we had 3,641 users last month which may be some kind of error with Godaddy's statistics. However, the meeting list did have 1,941 visits which is more in line with our growth created by connecting to AAWS and the Mobile APP. The Meeting List numbers are usually very close to the actual User numbers so I will have to do some checking to see why there is a huge difference. I expected a jump in our Users after we connected to AAWS and the APP, however, not as big and not such a difference. I haven't been able to get Lisa trained on updating the website yet and with xmas and my son moving in with me I don't expect it until after New Year's.

That's all I have until next month. In Love and Service Randy C

**GROUP REPORTS:**

**DeWitt Group:** Hi from DeWitt Group

Have a Merry Christmas and a Happy New Year everyone! Everything is good at our Group carrying the message and supporting each other. Next business meeting is Dec. 8th Have fun everyone.

Love and Service

Bill

**New Beginnings:** Hello Everyone, attendance is still fluctuating for the Primary Purpose Big Book Study Meeting on Saturday's at 2pm, as well as, the Monday Speaker Meeting and the Wednesday Night Meeting. The Lodge has had a lot of turn over the last couple months so the meetings reflect that. As always, we are looking for Speakers, Sponsors and rides...

That's all I have until next month. In Love and Service Randy C.

**Three Legacies:** The Three Legacies continues to have good attendance at our Thursday night meeting (6:30-7:30pm). We offer daycare, requesting a \$5.00 donation per child.

Our next business meeting will be held in January. All are welcome to attend.

**Old Business:** None

**New Business:** Office Manager salary increase proposal for Intergroup Reps to take back to their groups for discussion:

I am suggesting that our office manager receive a salary increase, based on her performance and the fact that there has been no wage increase since October of 2014.

Some comments on recent employee performance review:

- Lisa is dedicated to the office manager position, she is consistent, reliable, and willing to coach volunteers.
- Lisa knows the office in and out. She is reliable and punctual and will coordinate volunteers when necessary so the office is always staffed.
- Lisa is an asset to Intergroup and the community.

The current salary is \$11.50 per hour. The average hourly earnings for workers in the US has gone up 10% a year since 2014. Average hourly earnings for office managers in Davenport are anywhere from \$20/hr to #35/hr.

.50 raise:

$\$12/\text{hr} \times 1300 \text{ hrs per year} = \$15,600$  (\$650 difference)

\$1 Raise:

$\$12.50/\text{hr} \times 1300 \text{ hrs per year} = \$16,250$  (\$1,300 difference)

\$1.15 Raise (10%):

$\$12.65/\text{hr} \times 1300 \text{ hrs per year} = \$14,445$  (\$1,495 difference)

**The next Intergroup meeting will be held December 3, 2018, 6:00 pm at the Intergroup Office**